




Instructional Designer, Northeastern University On-Line (114145)


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Institution:	Northeastern University
Location:	Boston, MA
Category:	Admin - Instructional Technology and Design
Posted:	08/22/2011
Type:	Full Time

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Responsibilities

The instructional designer is responsible for assisting Northeastern University Online faculty and staff in the design and delivery of high quality and effective distance learning courses. Reporting to the Director of Instructional Technology, and working collaboratively with faculty, program directors, administrators, technical staff, and other instructional design staff, the instructional designer helps determine appropriate instructional design methods to help design and deliver effective distance learning. By providing training and consultation to faculty, the instructional designer helps them draw on a range of established resources and best practices to deliver new online and hybrid courses and adapt existing courses for delivery online, including online readiness and quality assessments, evaluation mechanisms, threaded discussions, multi-media and other internet-based resources. The instructional designer plays a key role in the course production process, working with faculty and administrators to ensure course delivery deadlines are met. This position is also responsible for designing and facilitating workshops and other training to support faculty in their online teaching and for providing ongoing support and evaluation of course materials so Northeastern University Online faculty can adjust their online and hybrid courses to maximize student learning and educational outcomes.

Qualifications

Minimum of Master's degree in Instructional Design, Instructional Technology or related field. At least 2 years as an instructional designer and trainer. Excellent interpersonal, verbal and written communication and organizational skills required. The ability to persuade, lead, motivate, instruct, act as part of a team, and prioritize projects and activities required. Solid experience with distance learning programs in high tech or higher education and familiarity with common Learning Management Systems necessary. Expert desktop publishing skills required. Demonstrated understanding of instructional design methodologies and adult learning theory is necessary. Ability to analyze processes and procedures and make suggestions for improvement is necessary. Flexibility and adaptability are key rapidly work environment where needs change quickly. Teaching experience in higher education a plus.

Equal Employment Opportunity

Northeastern University is an Equal Opportunity, Affirmative Action Educational Institution and Employer, Title IX University. Northeastern University particularly welcomes applications from minorities, women and persons with disabilities. Northeastern University is an E-Verify Employer.

How To Apply

If applying from the Careers@Northeastern site:

1. Click on the 'Add to My Positions' button;
2. Click on the 'View My Positions' button;
3. Click on the 'Apply for Positions' button;
4. Follow the instructions on how to complete 'The Application Process'.

If applying from an external job site:

1. Copy the following URL and paste it into a new browser window:
https://psoft.neu.edu/psc/neuhrprdpub/EMPLOYEE/HRMS/c/NEU_HR_NEU_JOBS.GBL
2. Find the position(s) you are interested in applying for and follow the instructions available on the Careers@Northeastern site.

Application Information

Contact: Northeastern University
Online App. Form: <http://www.Click2Apply.net/cwx29f2>

More Information on Northeastern University

[Institutional Profile](#)

[Current openings](#) for Northeastern University on HigherEdJobs.

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