

Technology Use Plan Presentation

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This presentation will briefly go over the process to develop a technology plan at a regional library system.

LIBRARIES ...

WHAT WE DO
 HOW
 People
 Place
 Content
 BUT THIS IS CONSTANTLY CHANGING
 Tools
 Means
 (Technology)

LIBRARIANS

Librarians connect ppl & info or ppl to connect info and each other

- " provide a place
- " select & provide access to content
- " use technology as a tool to do all of the above

LIBRARIANS NEED TO CHANGE, NOT THE LIBRARY.

"THE LIBRARY."

LIBRARIANS

Libraries promote the sense of civic duty.
 Libraries encourage library use but not human conns
 Libraries provide (but not) w/community

For others
 WHY
 Civic Duty
 Human Connections
 Ethics
 Community

so where is THE CORE?

INFO
 Content
 People
 Technology

Rationale

For the Future

First of all why do we need to develop a technology plan? To help plan for the future. The brainstorming shown in this image questions what the purpose of the library is, what we should be doing, and technology is a core element of the brainstorming.

Planning Team

- * System Director
- * 2 members of tech staff
- * Continuing Education Consultant
- * 2 member public library directors
- * 2 public library patrons
- * 2 public library board members
- * 1 executive board member
- * 1 member academic librarian
- * 1 member school librarian

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Who needs to be involved in the planning? For any regional library system, at least in my state, this includes several stakeholders. Most of the different groups are represented as members of the suggested planning team for this technology plan.



Process Description

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There are several steps involved in the technology planning process. A planning team must be organized first. The team was identified on the previous slide. Next, research must be carried out on what possibilities are out there for the technology that the organization could use. The third step is developing the technology plan, based on the research. The fourth step involves formalizing the planning process to be in deliverable form, and the fifth step involves a cycle of continuous implementation–evaluation–revising.



Vision Statement

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The vision statement helps the organization decide how to frame the technology plan. Building on the visioning statement of the regional library system, the technology and technology programs we will implement and support will be leaders and innovators in providing exemplary library services.



**Plan goals &
objectives**

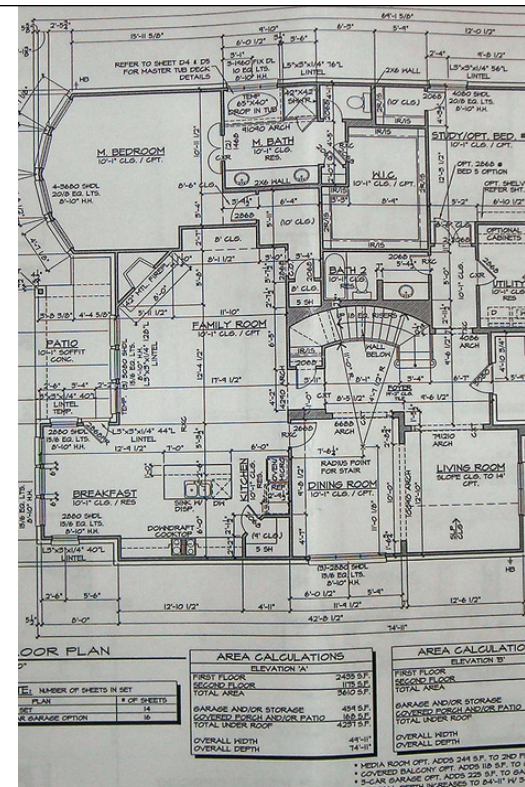
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We have our vision to guide our plan. Now let's set the plan's goals and objectives.

Plan

To implement a digital local history project for member libraries and their communities.



What's the plan? To implement a digital local history project for member libraries and their communities.

Goals/Objectives

Capture & preserve local history elements of various communities

Provide platform so that even the smallest library participates

Provide access to digitized local history anywhere in the world.

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From this plan, we can develop a few specific goals to create this digital local history project. They are listed on the slide.

Needs Assessment

A platform & hosting service for the digitization project

Content needs to be digitized & cataloged (imaging software/ scanner?)

Additional support isn't necessary

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What are the actual needs to develop this project? A platform needs to be selected, a hosting service or location needs to be selected. Content will need to be digitized and cataloged/tagged/described. Imaging software and a scanner may be necessary. However, additional support will not be needed.



Staff Development

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What skills/training will need to take place to make this a successful plan? The skill sets needed will include basic scanning techniques, how to tag/describe/create metadata, how to use the digitization system selected, ongoing best practices must be shared, and best formats for preserving digital content. How can these skills be best taught? Through written documentation, screencasting, on-site training, learning by exploring, webinars, and one-on-one sessions.

Timeline

Month 1: Develop criteria for digitization interface platform selection

Month 2: Research and test digitization interface platforms

Month 3: Based on criteria, select digitization interface platform & set it up

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The timeline to carry out this plan for a digitization project is listed on these next three slides. Throughout the entire timeline, research and evaluation is built into the project's various stages: reviewing potential platforms, reviewing the initial setup process, system, and training with the first tester, and tweaking this before deploying it on a larger scale. After a few months of implementation, more feedback will be solicited and the system and training will be tweaked again. If a new platform enters the market, it will be reviewed to see if it is better than current system.

Timeline, cont.

Month 4: Select and purchase necessary additional equipment for digitization process.

Month 5: Select first participant/project & begin to collect artifacts

Month 6: Develop and deliver training to first participant.

Month 7: First participant begins to use system; provides feedback

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Timeline, cont.

Month 8: Feedback review, system, tools, and training tweaked.

Month 9-11: Project is deployed to all interested libraries and

Month 12: Feedback solicited from libraries and users and system tweaked again.

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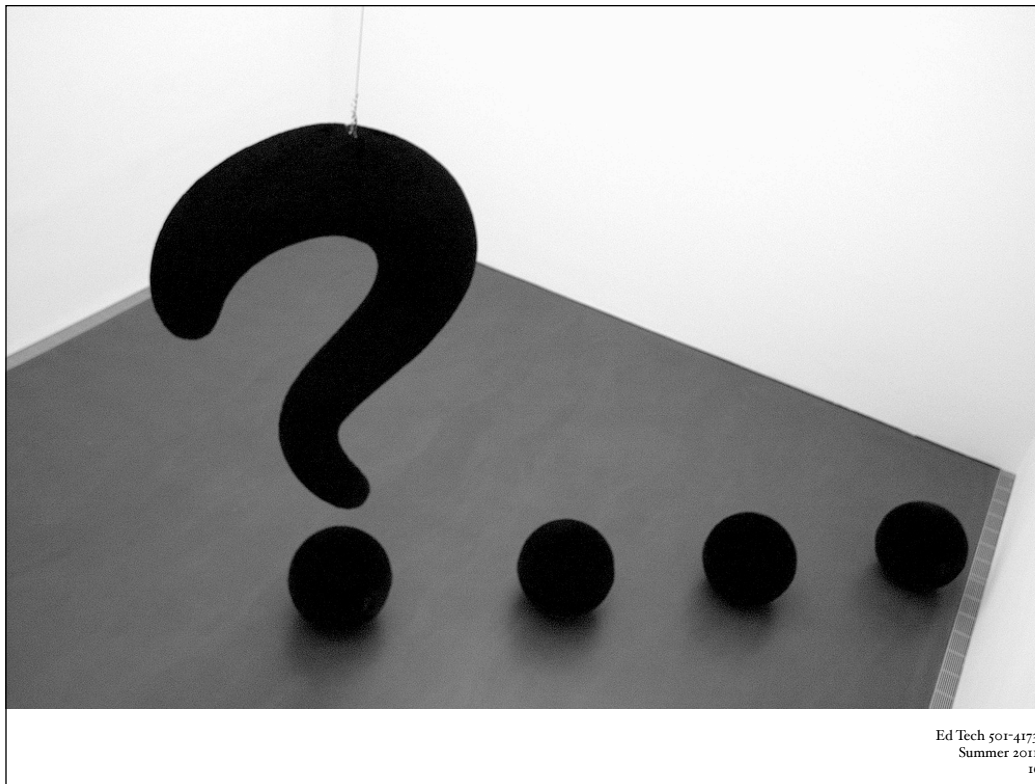
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The results of this plan won't be a Google Books digitization but it will result in successful digitization projects in various libraries, helping them digitize local history before it's lost forever and providing easy access to the content!

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Are there any questions? Thank you.